



**ORGANIZATIONAL COUNCIL MEETING  
Minutes**

**Tuesday, October 8<sup>th</sup>, 2024**

An Organizational Meeting of Council was held on Tuesday, October 8<sup>th</sup>, 2024 commencing at 5:51 pm Milo Village Office 200 Centre Street Milo, AB.

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**Attendance:** Mayor Schroeder  
Deputy Mayor Melnyk  
Councillor Wiens  
CAO Wendy Hingley  
Rory Lahd-Resident  
Gary Middlestead-Resident  
**\*enters meeting @5:57pm**

**1. CALL TO ORDER:**

- Mayor Schroeder called the meeting to order at 5:51pm

**3. ACCEPTANCE OF AGENDA:**

**RES: NO. 2024-10-08-118**

- Moved by Councillor Wiens that the Organizational Meeting of Council Agenda of October 8<sup>th</sup>, 2024 be accepted as presented

**CARRIED**

**3. SWEARING IN OF COUNCIL POSITIONS:**

**RES.NO. 2023-10-08-119**

- moved by Deputy Mayor Melnyk that Council Positions remain

**CARRIED**

**4. DESIGNATED OFFICER APPOINTMENTS:**

**RES.NO.2024-10-08-120**

- Moved by Councillor Wiens to appoint designated officers as follows:

**a) Bylaw Enforcement Officers-Vulcan County Agreement-CPO Justin Vallee and CPO Gabby Trudel**

**b) Assessor-Benchmark Assessments Consultants Inc-Logan Wehlage**

**c) Auditor-Avail Chartered Professional Accountants- Michele Lutz, CPA, CA-Avail Chartered Professional Accountants**

**d) Development Officer-Wendy Hingley**

**CARRIED**

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## 6. COMMITTEE APPOINTMENTS

### RES.NO.2024-10-08-121

- Moved by Mayor Schroeder that Council appoint committee representation as follows:

**a) Assessment Review Board:**

Oldman River Regional Services Commission-no appointment at this time

**b) Chinook Arch Regional Library System**

-as appointed by Milo Library Board

**d) Director of Emergency Management**

Wendy Hingley

**e) Deputy Director of Emergency Management**

Reily Wilson

**f) Emergency Management Committee**

Mayor Scott Schroeder	DEM Wendy Hingley
Councillor Patrick Wiens	DDEM Reily Wilson

**g) Marquis Foundation**

Councillor Patrick Wiens

**h) Milo & District Rec Board**

Elected Official-Councillor Wiens  
Elected Official-Councillor Nelson  
Village Resident-Christine Egeland  
Village Resident-Karlee Thompson

Village Resident-Lloyd Deitz  
County Resident-Colleen Deitz  
County Resident-Ken Fetkenher  
County Resident-Tammy Lahd

**i) Milo & District Fire Association**

Councillor Wiens

**j) Municipal Planning Commission**

Mayor Scott Schroeder (elected)  
Deputy Mayor Dean Melnyk (elected)  
Councillor Patrick Wiens (elected)  
Rory Lahd (Community Rep)  
Leigh Vooy (Community Rep)

**k) Oldman River Regional Services Commission**

Deputy Mayor Dean Melnyk(elected)  
Councillor Patrick Wiens (alternate)

**l) Chinook Intermunicipal Subdivision & Development Appeal Board** (agreement in place)

-Council appoints no member at this point

**m) Southern Alberta Energy from Waste Alliance**

-as appointed by Vulcan County Regional Waste Commission

**n) Southgrow Regional Initiative**

Deputy Mayor Dean Melnyk

**o) Village of Milo Library Board appointed annually term expiry Oct 31,2025**

Mayor Scott Schroeder

Lori Headrick

Derek Evernden

Karen Melnyk

Christopher Northcott

Tammy Lahd

Muriel Northcott

Joanne LeBlanc

Julie Healy

Gina Deitz

**p) Vulcan District Waste Commission**

Mayor Scott Schroeder

Councillor Patrick Wiens (alternate)

**q) Vulcan County Regional Emergency Management Agency**

Mayor Scott Schroeder

Alternate- Councillor Patrick Wiens

**r) Family and Community Support Services**

Councillor Wiens

**CARRIED**

## **7. REGULAR COUNCIL MEETINGS**

### **RES.NO. 2024-10-08-122**

- moved by Deputy Mayor Melnyk Regular Council Meetings remain scheduled for the 2<sup>nd</sup> Tuesday of each month at 6:00pm

**CARRIED**

## **8. VILLAGE OFFICE/COUNCIL CHAMBERS**

### **RES.NO.2024-10-08-123**

-moved by Councillor Wiens that the building located at 200 Centre Street be named the Village Office and will also serve as Council Chambers

**CARRIED**

## **9. OFFICE HOURS**

**a) Post Office**

### **RES.NO.2024-10-08-124**

- moved by Mayor Schroeder that Post-Office Hours remain 10:00 am-2:00 pm Monday-Friday

**CARRIED**

**b) Village Office**

**RES.NO. 2024-10-08-125**

- moved by Mayor Schroeder that Village Office hours remain 10am-4pm Tuesdays, Wednesday and Thursday 10am-2pm or by appointment

**CARRIED**

**10. FINANCIAL INSTITUTIONS**

**RES.NO. 2024-10-08-126**

- moved by Mayor Schroeder that Council continue to use ATB as the primary financial institutions

**CARRIED**

**11. SIGNING AUTHORITY**

**RES.NO.2024-10-08-127**

- moved by Mayor Schroeder that signing authorities remain as two to sign and authority be given to Mayor Scott Schroeder, Deputy Mayor Dean Melnyk, Councillor Wiens and Chief Administrative Officer Wendy Hingley

**CARRIED**

**12. ANNUAL REVIEW OF CODE OF CONDUCT BYLAW**

**RES.NO.2024-10-08-128**

- Councillor Wiens moves Council has reviewed Bylaw # 409-20 and no changes are required at this time

**CARRIED**

**13. ANNUAL REVIEW OF PROCEDURAL BYLAW**

**RES.NO.2024-10-08-129**

- Mayor Schroeder moves Council has reviewed Bylaw # 410-20 and no changes are required at this time

**CARRIED**

**14. ANNUAL REVIEW OF POLICY MANUAL**

**RES.NO.2024-10-08-130**

- Deputy Mayor Melnyk moves the Annual Review of the Policy Manual has been completed and no changes are required at this time

**CARRIED**

**15. TRAINING**

**RES.NO.2024-10-08-131**

- Mayor Schroeder encourages Council to take advantage of training opportunities with the EOEP (Elected Officials Education Program)

**CARRIED**

**16. NEXT MEETING**


**RES.NO. 2024-10-08-132**

- Mayor Schroeder moves next Regular Meeting of Council to take place immediately following adjournment @ 6:05pm @200 Centre Street, Milo AB

**17. ADJOURNMENT**

- Mayor Schroeder adjourned the meeting at 6:04pm

  
\_\_\_\_\_  
Mayor Scott Schroeder

  
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CAO Wendy Hingley

