



REGULAR COUNCIL MEETING
Minutes

Tuesday, April 9, 2024

A Regular Meeting of Council was held on Tuesday, April 9th, 2024
commencing at 6:00 PM. Village of Milo Office, 200 Centre Street Milo, AB

Attendance: Mayor Scott Schroeder
Deputy Mayor Dean Melnyk
Councillor Patrick Wiens
CAO Wendy Hingley

1. CALL TO ORDER

- Mayor Schroeder called the meeting to order at 6:07 pm

2. ACCEPTANCE OF AGENDA

RES.NO. 2024-04-09-36

- Moved by Mayor Schroeder to accept agenda with the addition of the letter of Support to Claresholm & District Transportation Society to Item 6. Correspondence and to Item 9. New Business-SAEMRSA Agreement

CARRIED

3. DELEGATIONS:

- None

4. APPROVAL OF MINUTES

RES.NO. 2024-04-09-37

- Councillor Wiens moved to approve the minutes of the March 12th, 2024 Regular meeting

CARRIED

5. STAFF REPORTS

RES.NO. 2024-04-09-38

- Mayor Schroeder moves acceptance of CAO Report as information

CARRIED

6. CORRESPONDENCE

RES.NO. 2024-04-09-39

- Councillor Wiens moves administration to send a Letter of Support to Claresholm and District Transportation Society

CARRIED

7. COUNCIL REPORTS:

RES.NO. 2024-04-09-40

- Mayor Schroeder moves to accept Council Reports as presented

CARRIED

8. OLD BUSINESS

RES.NO. 2024-04-09-41



-Mayor Schroder moves Council to accept 5yr Capital Plan as presented

CARRIED

9. NEW BUSINESS

RES.NO.2024-04-09-42

- Mayor Schroeder moves Administration to discuss Land Use Bylaw changes with Municipal Planner

CARRIED

RES.NO.2024-04-09-43

- Mayor Schroeder moves Administration to bring forward A Business License Bylaw including Short Term Rental

CARRIED

RES.NO.2024-04-09-44

-Mayor Schroeder moves to accept the 2024 Budget as presented

CARRIED

RES.NO.2024-04-09-45

- Deputy Mayor Melnyk moves to enter into SAEMRSA (Southern Alberta Emergency Management Resource Sharing Agreement)

CARRIED

RES.NO.2024-04-09-46

-At 8:59pm Mayor Schroeder moves to table Tax Rates and Tax Bylaw to May meeting due to time

CARRIED

RES.NO.2024-04-09-47

-At 9:00 pm Mayor Schroeder moves to extend the meeting 30 minutes to accommodate CLOSED SESSION

UNANAMOUSLY CARRIED

10. CLOSED SESSION:

-Mayor Schroeder moves Council into Closed meeting @ 9:01pm as per Section 19 of the Freedom of Information and Personal Privacy Act

- Mayor Schroeder moves Council back into Regular session @9:28 pm with no resolution at this time

11. NEXT MEETING:

RES. NO. 2024-04-09-48

- The next Regular Meeting of Council will be held Tuesday, May 14th,2024 @ 6:00pm @ 200 Centre Street, Milo AB

CARRIED

12. ADJOURNMENT:

- Mayor Schroeder adjourned the meeting @9:29pm

A handwritten signature in black ink, appearing to read "Scott Schroeder", written over a horizontal line.

Mayor Scott Schroeder

A handwritten signature in black ink, appearing to read "Wendy Hingley", written over a horizontal line.

CAO Wendy Hingley

Municipal Sustainability Initiative (MSI)
 332770 Operating

TOTAL OPERATING GRANT REVENUE

\$13,610

\$13,612

\$27,220

\$13,610

\$27,220

\$27,220

OTHER INCOME

312992 Donations

\$0

\$600

\$0

TOTAL OTHER

\$0

\$600

\$0

TOTAL OTHER INCOME

\$322,910

\$365,567

\$349,420

TOTAL REVENUE

\$552,994

\$596,940

\$620,481

EXPENSES

412205, 474780 Memberships & Local Authorities and
 Vulcan & District Waste Commission

\$49,800

\$45,245

\$55,804

TOTAL MEMBERSHIPS & LOCAL AUTHORITY

\$49,800

\$45,245

\$55,804

REQUISITIONS

400745 Alberta School Fund Foundation
 400759 Marquis Foundation (Seniors)

\$35,000
 \$4,500

\$34,954
 \$4,355

\$36,652
 \$4,410

TOTAL REQUISITIONS

\$39,500

\$39,309

\$41,062

Includes Fire, Police, Library & FCSS, Chinook Arch, Southgrov, 911, Rec Board, AUMA, Solid Waste

Village of Milo
2024 Operating Budget

Account	2023 Budget	2023 Actuals	2024 Budget	Variance Notes
REVENUE				
TAX REVENUE				
300111, 300112, 300113, 300190 TOTAL TAX REVENUE	\$230,084	\$231,373	\$271,061	
ADMINISTRATION SALES & SERVICES				
300510, 300521, 300530, 300540 Interest Penalties	\$5,000	\$15,995	\$8,000	
312990 341415 Revenue - Own Sources	\$105,000	\$132,245	\$125,000	includes \$80000 (McGregor Contract)
300600 Fortis Franchise Fee Revenues	\$25,000	\$29,776	\$28,000	
300990 Revenue - Oil & Gas	\$100	\$169	\$100	
341400 Water Billings	\$64,000	\$59,576	\$62,000	Increased
341405 Bulk Water	\$42,400	\$29,675	\$30,000	
342400 Sewer / Stormwater Billing	\$14,500	\$14,730	\$14,500	
343400 Garbage Fee	\$25,000	\$24,199	\$24,600	
344700 Distribution/Admin Fee	\$8,300	\$9,492	\$9,000	
TOTAL ADMINISTRATION SALES & SERVICES	\$289,300	\$315,857	\$301,200	
POST OFFICE				
300700 Inventory Sales	\$7,000	\$6,300	\$6,000	
300701 Other Fees/Service	\$13,000	\$15,590	\$15,000	
TOTAL POST OFFICE	\$20,000	\$21,890	\$21,000	
OPERATING GRANT REVENUE				

POST OFFICE				
400700	Equipment & Lease	\$1,320	\$807	\$1,000
400701	Inventory Supplies/Supplies for resale	\$7,000	\$3,313	\$4,500
400702	Admin. Materials and Supplies	\$600	\$495	\$600
	TOTAL POST OFFICE	\$8,920	\$4,615	\$6,100
ADMINISTRATION				
412100	Salaries, Wages Admin.	\$81,500	\$80,762	\$88,900
412110	Meetings / Mileage	\$1,500	\$2,046	\$2,500
412115	Benefits	\$15,000	\$15,540	\$17,000
412125	Workers Compensation	\$3,000	\$3,882	\$4,500
412200	Contract Services General	\$26,000	\$16,439	\$18,000
412350	Utilities - all Village Property	\$60,000	\$68,847	\$72,000
472800	Bank Charges	\$850	\$852	\$900
412500, 412600	Admin Office expenses	\$5,000	\$2,678	\$5,000
412505	Materials / Supplies - Building	\$2,000	\$1,339	\$2,000
466200	Land Titles	\$150	\$245	\$300
	TOTAL ADMINISTRATION	\$195,000	\$192,630	\$211,100
LEGISLATIVE EXPENSES				
411100	Council - Meeting per diem	\$6,000	\$2,900	\$3,500
411110	Mileage Legislative	\$1,500	\$456	\$1,000
411130	Council - other (Includes Renumeration)	\$900	\$679	\$900
411140	Council Elections	\$500	\$0	\$500
	TOTAL LEGISLATIVE EXPENSES	\$8,900	\$4,035	\$5,900

Includes Office and Post Office + 4% vacation

CPP, EI - Village share all employees

2024 Increase

Munisoft, Nuvei, Web Site, etc

Office equipment R&M, supplies, postage etc, includes computers for office

UTILITIES/WTP

441100 Salary / Wage/Contracts	\$69,818	\$68,450	\$70,765	
412116 Group Insurance	\$3,500	\$3,530	\$3,850	Blue Cross med WTP only
441300 Distribution	\$3,000	\$1,150	\$3,000	Grants covered this year
441500 Chemical	\$15,500	\$12,940	\$14,000	cost increases
441501, 441200 Compliance Testing and freight	\$15,000	\$12,540	\$13,500	cost increases
441503 Misc. Supplies	\$2,500	\$2,430	\$2,700	cost increases
441505, 441502, WTP Equipment Repairs & Maintenance	\$9,000	\$1,400	\$5,000	Grants covered this year
441514	\$9,000	\$7,930	\$9,000	Includes Hobart Lake McGregor
443600 Garbage Pick Up Service	\$14,000	\$13,616	\$13,650	
441762, 441831 Debenture Payment & Interest				

TOTAL UTILITIES

\$141,318

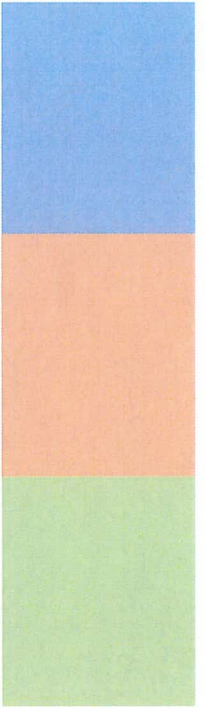
\$123,986

\$135,465

PUBLIC WORKS

432100 Salary / Wage	\$30,000	\$16,250	\$33,800	half was paid under WTP 2023
432110 McGregor Salary/Wage	\$22,000	\$17,760	\$22,000	no mowing 2023
432200 PW Contracts	\$5,000	\$3,170	\$5,000	weed control
432300 Equipment Repairs and Maintenance	\$5,500	\$3,740	\$5,500	
432400 Fuel	\$2,500	\$2,100	\$2,500	no mowing 2023
432500 Public Works - Expenses	\$1,500	\$1,860	\$2,000	
432501 Tools and Small Equipment	\$2,000	\$610	\$1,500	
432503 Building	\$2,500	\$2,150	\$2,500	
432506 PW-McGregor	\$20,000	\$8,760	\$12,000	
432515, 432518 Sidewalks Repairs and Maintenance	\$2,500	\$740	\$2,500	
432513 Bobcat Replacement Program	\$2,500		\$8,000	grant to cover
RV Campground - Materials and				
469500 Supplies	\$200	\$0	\$250	
TOTAL PUBLIC WORKS	\$96,200	\$57,140	\$97,550	

432690,
441690, 441760, Amortization - Administration, Roads,
441900, 443690 **Water, Sewer, Garbage**



2024-04-09-44

Resolution Number

2024-04-09

Date


Scott Schroeder - Mayor


Wendy Hingler - CAO

TRAINING & DEVELOPMENT			
411120, 412120	Workshops/Training/ Special Projects includes Council	\$6,500	\$5,243
412121	Emergency Management Training	\$5,000	\$1,085
	TOTAL TRAINING & DEVELOPMENT	\$11,500	\$6,328
CONTRACT & OTHER SERVICES			
412204	Planning	\$3,500	\$3,017
412206	Legal	\$5,000	\$7,838
412202	Insurance	\$14,000	\$12,876
412203	Accounting	\$16,200	\$18,700
412201	Assessment	\$6,000	\$5,500
	TOTAL CONTRACT & OTHER SERVICES	\$44,700	\$47,931
412212	Allowance for Doubtful Accounts	\$0	\$5,396
	Transfer to reserves	\$0	\$25,000
	TOTAL OPERATING EXPENSES	\$595,838	\$551,614
	Operating Surplus/Deficit	(\$42,844)	\$45,326
GRANTS			
312850, 332775	LGFF(MSI) Capital/CCBF		\$115,984
412760	Transfer to Capital (use of the Grants)		\$241,526
			\$217,000

Increase to WTP Training

Project Name	2024	2025	2026	2027	2028	CCBF	MSI	LGFF	Other Fundin	TOTAL
Centre Street CAP # 13157 (Centre Street repave & Sidewalk repair/replace)		\$98,560					\$98,560			\$98,560
Waste water/ Lagoon CAP# 9842 Wastewater Mainline Repair/Replace	\$5,000	\$43,366					\$48,366			\$48,366
Municipal Campground CCBF # 2461	\$800,000	COMPLETED				\$250,000		\$325,000	\$225,000	\$800,000
Water Treatment Plant Upgrades CAP # 10155 UV Filter Relocation	\$50,000	COMPLETED					\$39,329		\$11,000	\$50,000
Albany Trail Repave/Replace (CCBF) CAP # 11557	\$4,341	\$1,000	\$1,500	\$1,500			\$4,341		\$4,000	\$8,431
Waterline repairs/ Fire Hydrants CAP # 11861	\$0	\$9,335					\$9,335			\$9,335
Wastewater Main Reline/Replace CAP # 15021	\$85,898	\$85,899					\$171,797			
Regional Water Treatment Plant Pavement Repairs/Replacement					\$20,000,000				\$20,000,000	\$20,000,000
Estimated Total Capital Expenditures On This Page	\$945,239	\$238,160	\$1,500	\$1,500	\$20,000,000	\$250,000	\$371,728	\$325,000	\$20,240,000	\$1,014,892
Estimated Total Capital Expenditures For All Pages	\$945,239	\$238,160	\$1,500	\$1,500	\$20,000,000	\$250,000	\$371,728	\$325,000	\$20,240,000	\$1,014,892

RES.NO. 2024-04-09-41

09-Apr-24

Date

Signature of Municipal Official