



REGULAR COUNCIL MEETING

Minutes

Tuesday, December 12th, 2023

A Regular Meeting of Council was held on Tuesday, December 12th, 2023 commencing at 2:00 PM. Village of Milo Office, 200 Centre Street Milo, AB

Attendance: Mayor Scott Schroeder
Deputy Mayor Dean Melnyk
Councillor Patrick Wiens
CAO Wendy Hingley
Gary Middlestead-Resident *arrived at 2:03pm *exited meeting @ 2:42pm
Michael Monner-Guest *arrived @ 2:03pm *exited meeting @ 2:37pm

1. CALL TO ORDER

- Mayor Schroeder called the meeting to order at 2:02pm

2. ACCEPTANCE OF AGENDA

RES.NO. 2023-12-12-120

- Moved by Mayor Schroeder to accept agenda with the following additions:
SAEWA Year End Report to Item 6. Correspondence
New Lake McGregor Contract to Item 9. New Business
Postal Service Improvements to Item 9. New Business

CARRIED

3. DELEGATIONS:

- Gary Middlestead-Resident * entered meeting @ 2:03pm *exited meeting @ 2:42pm
- Michael Monner-Guest * entered meeting @ 2:03pm * exited meeting @ 2:37pm

4. APPROVAL OF MINUTES

RES.NO. 2023-12-12-121

- Deputy Mayor Melnyk moved Council to approve the minutes of the November 13th, 2023 Regular meeting

CARRIED

5. STAFF REPORTS

RES.NO. 2023-12-12-122

- Mayor Schroeder moves to have administration invite Vulcan County Representatives to a future Regular Council meeting to discuss joint endeavors

CARRIED

RES.NO. 2023-12-12-123

- Councillor Wiens moves to accept staff reports

CARRIED

6. CORRESPONDENCE

RES.NO. 2023-12-12-124

- Deputy Mayor Melnyk moves acceptance of correspondence as information

CARRIED



7. COUNCIL REPORTS:

RES.NO. 2023-12-12-125

- Mayor Schroeder moves to accept Council Reports as presented

CARRIED

8. OLD BUSINESS

RES.NO. 2023-12-12-126

- Mayor Schroeder moves Council to accept the 2024 Milo & District Fire Association Requisition

CARRIED

RES.NO.2023-12-12-127

- Mayor Schroeder moves Council to approve the 2024 Interim Operating Budget

CARRIED

9. NEW BUSINESS

RES. NO. 2023-12-12-128

- Deputy Mayor Melnyk moves Council to approve the 2024 Milo Library Board Requisition

CARRIED

RES.NO.2023-12-12-129

- Mayor Schroeder moves administration to approve the request from Hanlon Ag Centre to mount an RTK base station on a municipal building

CARRIED

RES.NO.2023-12-12-130

- Councillor Wiens moves to appoint Nels Petersen of the VCREMP (Vulcan County Regional Emergency Management Partnership) to fulfill the duties of Regional DEM (Director of Emergency Management)

CARRIED

RES.NO.2023-12-12-131

- Deputy Mayor Melnyk moves to remove the appointment of Fire Chief, as this is now the responsibility of the Milo and District Fire Association

CARRIED

10. CLOSED SESSION:

-none

11. NEXT MEETING:

RES. NO. 2023-12-12-132

- The next Regular Meeting of Council will be held January 9th,2024 @ 6:00pm @ 200 Centre Street, Milo AB


CARRIED

12. ADJOURNMENT:

- Mayor Schroeder adjourned the meeting @4:40pm



Mayor Scott Schroeder



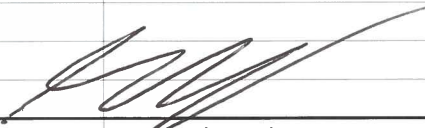
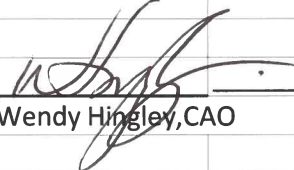
CAO Wendy Hingley

**Village of Milo
2024 Interim Operating Budget**

Account		2023 Budget	2023 Actuals/Nov	2024 Budget
	REVENUE			
	TAX REVENUE			
300111, 300112, 300113, 300190	TOTAL TAX REVENUE	\$244,958	\$265,656	\$262,064
	ADMINISTRATION SALES & SERVICES			
300510,300520, 300521, 300530, 300540	Interest Earned	\$5,000	\$14,265	\$5,000
312990	Revenue - Own Sources	\$105,000	\$123,396	\$120,000
300600	Fortis Franchise Fee Revenues	\$25,000	\$29,766	\$29,000
300990	Revenue - Oil & Gas	\$200	\$165	\$200
341400	Water Billings	\$64,000	\$64,053	\$64,000
341405	Bulk Water	\$42,400	\$44,567	\$42,400
342400	Sewer / Stormwater Billing	\$14,500	\$14,936	\$14,500
343400	Garbage Fee	\$25,000	\$25,192	\$25,000
344700	Distribution/Admin Fee	\$8,300	\$8,350	\$8,300
	TOTAL ADMINISTRATION SALES & SERVICES	\$289,400	\$324,691	\$308,400
	POST OFFICE			
300700	Inventory Sales	\$7,000	\$6,877	\$7,000
300701	Other Fees/Service	\$13,000	\$12,572	\$13,000
	TOTAL POST OFFICE	\$20,000	\$19,449	\$20,000
	OPERATING GRANT REVENUE			
332770	Municipal Sustainability Initiative (MSI) Operating	\$13,610	\$27,220	\$13,610
	TOTAL OPERATING GRANT REVENUE	\$13,610	\$27,220	\$13,610
	OTHER INCOME			
341415	Milo Water Co-op	\$4,000	\$4,002	\$4,000
312992	Donations	\$0	\$657	\$0
	TOTAL OTHER	\$4,000	\$4,659	\$4,000
	TOTAL OTHER INCOME	\$327,010	\$376,019	\$346,010
	TOTAL REVENUE	\$571,968	\$641,675	\$608,074

EXPENSES				
412205, 474780, 443765	Memberships & Local Authorities and Vulcan & District Waste Commision	\$47,150	\$36,967	\$61,405
	TOTAL MEMBERSHIPS	\$47,150	\$36,967	\$61,404
	REQUISITIONS			
400745	Alberta School Fund Foundation	\$35,000	\$34,830	\$35,000
400759	Marquis Foundation (Seniors)	\$4,500	\$4,002	\$4,500
	TOTAL REQUISITIONS	\$39,500	\$38,832	\$39,500
	UTILITIES/WTP			
441100	Salary / Wage/Contracts	\$69,818	\$56,762	\$69,820
412116	Group Insurance	\$7,500	\$5,528	\$7,500
441300	Distribution	\$5,000	\$10	\$3,000
441500	Chemical	\$15,500	\$10,948	\$15,500
441501, 441200	Compliance Testing and freight	\$15,450	\$10,968	\$15,450
441503	Misc. Supplies	\$2,200	\$1,899	\$2,200
441505, 441502, 441514	WTP Equipment Repairs & Maintenance	\$9,000	\$5,200	\$9,000
443600	Garbage Pick Up Service	\$9,000	\$8,090	\$9,000
441760, 441831	Debenture Payment & Interest	\$14,000	\$13,616	\$14,000
	TOTAL UTILITIES	\$147,468	\$113,021	\$145,470
	PUBLIC WORKS			
432100	Salary / Wage	\$25,000	\$25,428	\$26,300
432110	McGregor Salary/Wage	\$22,000	\$20,499	\$22,000
432200	PW Contracts	\$2,000	\$1,974	\$2,000
432300	Equipment Repairs and Maintenance	\$5,500	\$4,621	\$5,500
432400	Fuel	\$2,500	\$1,117	\$2,500
432500	Public Works - Expenses	\$1,500	\$1,199	\$1,500
432501	Tools and Small Equipment	\$2,000	\$773	\$1,900
432503	Building	\$1,800	\$1,442	\$1,800
432506, 432695	PW-McGregor	\$10,000	\$7,574	\$8,500
432515	Sidewalks Repairs and Maintenance	\$2,500	\$1,028	\$1,500
432513	Bobcat Replacement Program	\$2,500		\$2,500
469500	RV Campground - Materials and Supplies	\$250	\$0	\$300
	TOTAL PUBLIC WORKS	\$77,550	\$65,656	\$76,300
			\$76,300	
	POST OFFICE			

400700	Equipment & Lease	\$1,500	\$3,726	\$4,000
400701/400703	Inventory Supplies/Supplies for resale	\$7,000	\$2,796	\$3,000
400702	Admin. Materials and Supplies	\$600	\$544	\$600
	TOTAL POST OFFICE	\$9,100	\$7,065	\$7,600
	ADMINISTRATION			
412100, 412150	Salaries, Wages Admin./Contract	\$81,500	\$81,471	\$81,500
412110	Meetings / Mileage	\$1,500	\$762	\$1,500
412115	Benefits	\$7,500	\$7,159	\$8,500
412125	Workers Compensation	\$3,200	\$1,449	\$3,200
412200	Contract Services General	\$21,000	\$17,755	\$21,000
412350	Utilities - all Village Property	\$60,000	\$45,742	\$60,000
472800	Bank Charges	\$750	\$641	\$750
412500, 412600	Admin Office expenses	\$6,000	\$5,353	\$6,000
412505	Materials / Supplies - Building	\$1,000	\$1,245	\$1,500
466200	Land Titles	\$150	\$20	\$150
	TOTAL ADMINISTRATION	\$182,600	\$161,597	\$184,100
	LEGISLATIVE EXPENSES			
411100	Council - Meeting per diem	\$6,000	\$1,450	\$6,000
411110	Mileage Legislative	\$1,500	\$405	\$1,500
411130	Council - other (Includes Renumeration)	\$900	\$967	\$1,000
411140	Council Elections	\$500	\$92	\$500
	TOTAL LEGISLATIVE EXPENSES	\$8,900	\$2,914	\$9,000
	TRAINING & DEVELOPMENT			
411120, 412120	Workshops/Training/ Special Projects includes Council	\$10,000	\$6,362	\$10,000
412121	Emergency Management	\$5,000	\$0	\$5,000
	TOTAL TRAINING & DEVELOPMENT	\$15,000	\$6,362	\$15,000
	CONTRACT & OTHER SERVICES			
412204	Planning	\$3,500	\$3,482	\$3,500
412206	Legal	\$5,000	\$9,162	\$5,000
412202	Insurance	\$14,000	\$12,037	\$14,000
412203	Accounting	\$16,200	\$7,200	\$16,200
412201	Assessment	\$6,000	\$5,500	\$6,000
	TOTAL CONTRACT & OTHER SERVICES	\$44,700	\$37,381	\$44,700
	Allowance for Doubtful Accounts	\$0	\$5,396	\$0
	Transfer to reserves	\$0	\$0	\$25,000

	TOTAL OPERATING EXPENSES	\$571,968	\$469,795	\$608,074
	Operating Surplus/Deficit	\$0	\$171,880	\$0
				
	Scott Schroeder, Mayor		Wendy Hingley, CAO	
Dec,12,2023	Approved by RES.NO.2023-12-12-127			