



**ORGANIZATIONAL COUNCIL MEETING
Minutes**

Tuesday, October 10th, 2023

An Organizational Meeting of Council was held on Tuesday, October 10th, 2023 commencing at 7:41 pm Milo Village Office 200 Centre Street Milo, AB.

Attendance: Mayor Schroeder
Deputy Mayor Melnyk
Councillor Wiens
CAO Wendy Hingley

1. CALL TO ORDER:

- Mayor Schroeder called the meeting to order at 7:41pm

3. ACCEPTANCE OF AGENDA:

RES: NO. 2023-10-10-97

- Moved by Mayor Schroeder that the Organizational Meeting of Council Agenda of October 10, 2023 be accepted as presented

CARRIED

3. SWEARING IN OF COUNCIL POSITIONS:

RES.NO. 2023-10-10-98

- moved by Deputy Mayor Melnyk that Council Positions remain

CARRIED

4. DESIGNATED OFFICER APPOINTMENTS:

RES.NO.2023-10-10-99

- Moved by Councillor Wiens to appoint designated officers as follows:

a) Bylaw Enforcement Officers-Vulcan County Agreement-CPO Justin Vallee

b) Assessor-Benchmark Assessments Consultants Inc-Logan Wehlage

c) Auditor-Avail Chartered Professional Accountants- Chandra Deaust

d) Development Officer- CAO Wendy Hingley

CARRIED

6. COMMITTEE APPOINTMENTS

RES.NO.2023-10-10-100

- Moved by Mayor Schroeder that Council appoint committee representation as follows:

a) Assessment Review Board:

Oldman River Regional Services Commission-no appointment at this time

b) Chinook Arch Regional Library System

Christopher Northcott

d) Director of Emergency Management

Wendy Hingley

e) Deputy Director of Emergency Management

Reily Wilson

f) Emergency Management Committee

Mayor Scott Schroeder	DEM Wendy Hingley
Councillor Patrick Wiens	DDEM Reily Wilson
Fire Chief Byron Thompson	

g) Marquis Foundation

Councillor Patrick Wiens

h) Milo & District Rec Board

Elected Official-Councillor Wiens
Elected Official-Councillor Nelson
Village Resident-Christine Egeland
Village Resident-Karlee Thompson

Village Resident-Lloyd Deitz
County Resident-Colleen Deitz
County Resident-Ken Fetkenher
County Resident-Tammy Lahd

i) Milo & District Fire Association

Councillor Wiens

j) Municipal Planning Commission

Mayor Scott Schroeder (elected)
Deputy Mayor Dean Melnyk (elected)
Councillor Patrick Wiens (elected)
Rory Lahd (Community Rep)
Leigh Vooy (Community Rep)

k) Oldman River Regional Services Commission

Deputy Mayor Dean Melnyk(elected)
Councillor Patrick Wiens (alternate)

l) Chinook Intermunicipal Subdivision & Development Appeal Board (agreement in place)

-Council appoints no member at this point

m) Southern Alberta Energy from Waste Alliance

Mayor Scott Schroeder

n) Southgrow Regional Initiative

Deputy Mayor Dean Melnyk

o) Village of Milo Library Board appointed annually term expiry Oct 31,2024

Mayor Scott Schroeder

Lori Headrick

Derek Evernden

Kathryn Catt

Christopher Northcott

Tammy Lahd

Karen Melnyk

p) Vulcan District Waste Commission

Mayor Scott Schroeder

Councillor Patrick Wiens (alternate)

q) Vulcan County Regional Emergency Management Agency

Deputy Mayor Melnyk

r) Family and Community Support Services

Councillor Wiens

CARRIED

7. REGULAR COUNCIL MEETINGS

RES.NO. 2023-10-10-101

- moved by Mayor Schroeder Regular Council Meetings remain scheduled for the 2nd Tuesday of each month at 6:00pm

CARRIED

8. VILLAGE OFFICE/COUNCIL CHAMBERS

RES.NO.2023-10-10-102

-moved by Councillor Wiens that the building located at 200 Centre Street be named the Village Office and will also serve as Council Chambers

CARRIED

9. OFFICE HOURS

a) Post Office

RES.NO.2023-10-10-103

- moved by Mayor Schroeder that Post-Office Hours remain 10:00 am-2:00 pm Monday-Friday

CARRIED

b) Village Office

RES.NO. 2023-10-10-104

- moved by Mayor Schroeder that Village Office hours remain 10am-4pm Tuesdays, Wednesday and Thursday 10am-2pm or by appointment

CARRIED

10. FINANCIAL INSTITUTIONS

RES.NO. 2023-10-10-105

- moved by Mayor Schroeder that Council continue to use Scotiabank and ATB as the primary financial institutions

CARRIED

11. SIGNING AUTHORITY

RES.NO.2023-10-10-106

- moved by Mayor Schroeder that signing authorities remain as two to sign and authority be given to Mayor Scott Schroeder, Deputy Mayor Dean Melnyk, Councillor Wiens and Chief Administrative Officer Wendy Hingley

CARRIED

12. ANNUAL REVIEW OF CODE OF CONDUCT BYLAW

RES.NO.2023-10-10-107

- Councillor Wiens moves Council has reviewed Bylaw # 409-20 and no changes are required at this time

CARRIED

13. ANNUAL REVIEW OF PROCEDURAL BYLAW

RES.NO.2023-10-10-108

- Mayor Schroeder moves Council has reviewed Bylaw # 410-20 and no changes are required at this time

CARRIED

14. ANNUAL REVIEW OF POLICY MANUAL

RES.NO.2023-10-10-109

- Mayor Schroeder moves the Annual Review of the Policy Manual has been completed and no changes are required at this time

CARRIED

15. TRAINING

RES.NO.2023-10-10-110

- Mayor Schroeder encourages Council to take advantage of training opportunities with the EOEP (Elected Officials Education Program)

CARRIED

16. NEXT MEETING

RES.NO. 2023-10-10-111

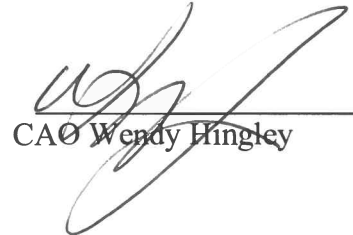
- Mayor Schroeder moves next Regular Meeting of Council to take place Monday, Nov.13th,2023 @ 6pm @200 Centre Street, Milo AB***Note change of date for this meeting only**

17. ADJOURNMENT

- Mayor Schroeder adjourned the meeting at 7:54 pm



Mayor Scott Schroeder



CAO Wendy Hingley