



REGULAR COUNCIL MEETING

Minutes

Tuesday, May 9th, 2023

A Regular Meeting of Council was held on Tuesday, May 9th, 2023 commencing at 6:00 PM. Village of Milo Office, 200 Centre Street Milo, AB

Attendance: Mayor Scott Schroeder
Deputy Mayor Dean Melnyk-Via Zoom
Councillor Patrick Wiens
CAO Wendy Hingley

1. CALL TO ORDER

- Mayor Schroeder called the meeting to order at 6:05pm

2. ACCEPTANCE OF AGENDA

RES.NO. 2023-05-09-45

- Moved by Councillor Wiens to accept the agenda

CARRIED

4. DELEGATIONS:

-None

4. APPROVAL OF MINUTES

RES.NO. 2023-05-09-46

- Mayor Schroeder moves to approve the minutes of the April 11th, 2023 Regular Meeting

CARRIED

5. STAFF REPORTS

RES.NO. 2023-05-09-47

Deputy Mayor Melnyk moves Council to accept staff reports as information

CARRIED

6. CORRESPONDENCE

- None

7. COUNCIL REPORTS:

RES.NO. 2023-05-09-48

- Mayor Schroeder moves to accept Council Reports as presented

CARRIED

8. OLD BUSINESS

RES.NO. 2023-05-09-49

- Mayor Schroeder moves Administration to discontinue looking into porta potties as a source of income for the Village

CARRIED



9. NEW BUSINESS

RES.NO. 2023-05-09-50

- Councillor Wiens moves Council to approve the 2023 Budget as presented

CARRIED

RES.NO. 2023-05-09-51

-Mayor Schroeder moves Council to accept the 5-year Capital Budget as presented

CARRIED

RES.NO. 2023-05-09-52

-Mayor Schroeder moves Council to approve the 2022 Audited Financials

CARRIED

RES.NO. 2023-05-09-53

- Deputy Mayor Melnyk moves Council to FIRST READING of BYLAW 438-23 Borrowing Bylaw

CARRIED

RES.NO. 2023-05-09-54

- Deputy Mayor Melnyk moves Council to SECOND READING of BYLAW 438-23 Borrowing Bylaw

CARRIED

RES.NO. 2023-05-09-55

- Mayor Schroeder moves Council to Unanimously enter into THIRD and FINAL READING of BYLAW 438-23 Borrowing Bylaw

UNANIMOUSLY CARRIED

RES.NO. 2023-05-09-56

- Councillor Wiens Melnyk moves THIRD and FINAL READING of BYLAW 438-23 Borrowing Bylaw

CARRIED

10. CLOSED SESSION:

Mayor Schroeder moved meeting into Closed Session @ 7:21 pm as per Section 19 of the Freedom of Information and Personal Privacy Act.

Mayor Schroeder moved the meeting back into Regular Session at 7:25pm

RES.NO. 2023-05-09-57

- Mayor Schroeder moves to approve CAO contract with no changes

CARRIED

11. NEXT MEETING:

The next Regular meeting of Council will be held Tuesday, June 13th,2023 @ 6:00pm, at 200 Centre Street, Milo AB

12. ADJOURNMENT:

- Mayor Schroeder adjourned the meeting @7:26 pm



Scott Schroeder
Mayor



Wendy Hingley
Chief Administrative Officer

Village of Milo 2023 Operating Budget

Account	2022 Budget	2022 Actuals	2023 Budget	Variance Notes
REVENUE				
TAX REVENUE				
300111, 300112,				
300113, 300190	\$230,084	\$231,373	\$264,898	Needed to achieve a balanced budget, no increase but no allowance for capital
TOTAL TAX REVENUE				
ADMINISTRATION SALES & SERVICES				
300510, 300520,				
300521, 300530,				
300540	\$7,380	\$8,065	\$5,000	
312990, 341410,				
300590, 312996,				
312997	\$105,100	\$136,449	\$105,000	has \$79000 (McGregor Contract) Has the claim payment from the Insurance Claim on Office
300600	\$25,000	\$25,986	\$25,000	
300990	\$90	\$244	\$200	
341400	\$68,500	\$64,221	\$64,000	May want to increase
341405	\$42,400	\$45,675	\$42,400	
342400	\$14,598	\$14,936	\$14,500	
343400	\$25,000	\$25,493	\$25,000	
344700	\$8,200	\$8,350	\$8,300	
TOTAL ADMINISTRATION SALES & SERVICES	\$296,268	\$329,418	\$289,400	
POST OFFICE				
300700	\$8,500	\$8,016	\$7,000	
300701	\$15,000	\$14,509	\$13,000	
TOTAL POST OFFICE	\$23,500	\$22,526	\$20,000	Numbers settling after COVID increase

OPERATING GRANT REVENUE			
Municipal Sustainability Initiative (MSI)			
332770 Operating	\$13,610	\$13,612	\$27,220 Doubled for this year
TOTAL OPERATING GRANT REVENUE	\$13,610	\$13,612	\$27,220
OTHER INCOME			
341415 Milo Water Co-op	\$3,000	\$4,002	\$4,000
312992 Donations	\$0	\$17,192	\$0
TOTAL OTHER	\$3,000	\$21,195	\$4,000
TOTAL OTHER INCOME	\$336,378	\$386,750	\$340,620
TOTAL REVENUE	\$566,462	\$618,123	\$605,518
EXPENSES			
412205, Memberships & Local Authorities and			
474780, 443600, Vulcan & District Waste Commission			
TOTAL MEMBERSHIPS & LOCAL AUTHORITY	\$38,810	\$45,245	\$49,800
	\$38,810	\$45,245	\$49,800
REQUISITIONS			
400745 Alberta School Fund Foundation	\$34,830	\$35,157	\$35,000
400759 Marquis Foundation (Seniors)	\$4,002	\$4,002	\$4,500
TOTAL REQUISITIONS	\$38,832	\$39,159	\$39,500

Includes Fire , Police, Library & FCSS, Chinook Arch, Southgrow,911, Rec Board,AUMA, Solid Waste

UTILITIES/WTP			
441100 Salary / Wage/Contracts	\$57,000	\$56,764	\$69,818
441216 Group Insurance	\$2,500	\$2,829	\$3,500 Blue Cross med WTP only
441300 Distribution	\$5,000	\$143	\$3,000 Grants covered this year
441500 Chemical	\$15,000	\$11,398	\$15,500 cost increases
441501, 441200 Compliance Testing and freight	\$15,000	\$10,968	\$15,450 cost increases
441503 Misc. Supplies	\$2,000	\$2,475	\$2,500 cost increases
441505, 441502, WTP Equipment Repairs & Maintenance	\$9,000	\$5,560	\$9,000 Grants covered this year
441514	\$9,000	\$9,258	\$9,000 Includes Hobart Lake McGregor
443600 Garbage Pick Up Service	\$14,000	\$13,616	\$14,000
441762, 441831 Debenture Payment & Interest			
TOTAL UTILITIES	\$128,500	\$113,011	\$141,768
PUBLIC WORKS			
432100 Salary / Wage	\$40,000	\$20,461	\$30,000
432110 McGregor Salary/Wage	\$20,000	\$20,499	\$22,000
432200 PW Contracts	\$2,000	\$4,849	\$5,000
432300 Equipment Repairs and Maintenance	\$5,500	\$4,621	\$5,500
432400 Fuel	\$2,000	\$1,970	\$2,500
432500 Public Works - Expenses	\$1,500	\$1,457	\$1,500
432501 Tools and Small Equipment	\$2,000	\$1,118	\$2,000
432503 Building	\$1,000	\$2,245	\$2,500
432506, 432695 PW-McGregor	\$20,000	\$18,535	\$20,000
432515, 432518 Sidewalks Repairs and Maintenance	\$3,500	\$3,307	\$2,500
432513 Bobcat Replacement Program	\$2,500		\$8,000 No replacement this year/grant to cover
RV Campground - Materials and Supplies	\$200	\$0	\$250

	\$100,200	\$79,065	\$101,750
TOTAL PUBLIC WORKS			
POST OFFICE			
400700 Equipment & Lease	\$1,320	\$3,918	\$1,500 Computer cost in PO
400701/400703 Inventory Supplies/Supplies for resale	\$8,500	\$5,962	\$7,000
400702 Admin. Materials and Supplies	\$500	\$598	\$600
TOTAL POST OFFICE	\$10,320	\$10,478	\$9,100
ADMINISTRATION			
412100, 412150 Salaries, Wages Admin./Contract	\$81,500	\$80,691	\$81,500 Includes Office and Post Office/Full Year
412110 Meetings / Mileage	\$1,500	\$1,048	\$1,500
412115 Benefits	\$11,500	\$12,166	\$15,000 CPP, EI - These are all benefits for all employees
412125 Workers Compensation	\$3,000	\$1,936	\$3,000 Different calculations due to covid
412200 Contract Services General	\$20,000	\$25,756	\$26,000 Munisoft, Nuvei, Web Site, etc
412350 Utilities - all Village Property	\$70,000	\$55,019	\$60,000
472800 Bank Charges	\$550	\$827	\$850
412500, 412600 Admin Office expenses	\$5,000	\$3,268	\$5,000 Office equipment R&M, supplies, postage etc, includes computers for office
412505 Materials / Supplies - Building	\$500	\$34,817	\$2,000 This has the expenses from the Insurance Claim
466200 Land Titles	\$150	\$20	\$150
TOTAL ADMINISTRATION	\$193,700	\$215,550	\$195,000
LEGISLATIVE EXPENSES			
411100 Council - Meeting per diem	\$3,500	\$2,200	\$6,000
411110 Mileage Legislative	\$1,500	\$1,365	\$1,500

411130 Council - other (Includes Renumeration)

411140 Council Elections

TOTAL LEGISLATIVE EXPENSES

\$900
\$500
\$6,400

\$967
\$92
\$4,624

\$900
\$500
\$8,900

TRAINING & DEVELOPMENT

Workshops/Training/ Special Projects

411120, 412120 includes Council

412121 Emergency Management Training

TOTAL TRAINING & DEVELOPMENT

\$6,500
\$5,000
\$11,500

\$7,038
\$0
\$7,038

\$10,000 Increases to WTP Training
\$5,000
\$15,000

CONTRACT & OTHER SERVICES

412204 Planning

412206 Legal

412202 Insurance

412203 Accounting

412201 Assessment

TOTAL CONTRACT & OTHER SERVICES

\$3,500
\$1,000
\$12,000

\$3,482
\$11,081
\$12,037

\$3,500
\$5,000
\$14,000

\$16,200
\$5,500

\$7,200
\$5,500

\$16,200 **Actual does not include 2022 final payment**
\$6,000

\$38,200

\$39,300

\$44,700

412212 Allowance for Doubtful Accounts

Transfer to reserves

TOTAL OPERATING EXPENSES

Operating Surplus/Deficit

GRANTS

\$0
\$0

\$5,396
\$25,000

\$0
\$0

\$566,462

\$583,863

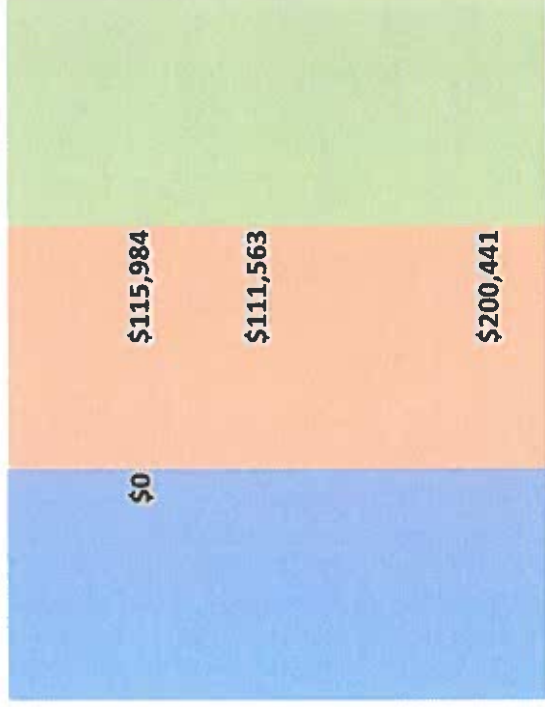
\$605,518

\$0

\$34,260

\$0

312840, 312850, Provincial Conditional Grants, Other
332775, 332776, Grants, MSI Capital, Prov Water and
38500 Sewer Grants



412760 Transfer to Capital (use of the Grants)

412690, 432690,
441690, 441760, Amortization - Administration, Roads,
441900, 443690 Water, Sewer, Garbage

2023-05-09-50

Resolution Number

May 9, 2023

Date

Scott Schroeder - Mayor

Wendy Hingley, CAO

MYCP

Project Name	2023	2024	2025	2026	2027	FTG Funding/ Prov. Fund/Other Fundin	TOTAL
Curb Step Replacement CAP # 30072	\$5,000	\$3,000	\$3,000	\$3,000		\$15,000	\$15,000
PW Equip Replacement Program	\$10,000	\$10,000	\$10,000	\$10,000		\$40,000	\$40,000
Centre Street CAP # 13157 (Centre Street, pave & Sidewalk repair/replace)						\$150,575	\$300,575
Waste water/ Lagoon CAP# 9842 (Wastewater Mainline Repair/Repairs)	\$100,000	\$50,000				\$150,000	\$250,000
Emergency Services Equipment Upgrades (Fire truck pump upgrades)	COMPLETED						
Water Treatment Plant Upgrades CAP # 10155 (17.5 liter Chlorination)	\$150,000					\$160,000	\$160,000
Water line repairs/ Fire Hydrants	\$5,000					\$35,000	\$35,000
Regional Water Treatment Plant (Water Treatment Plant)		\$17,600,000				\$17,600,000	\$17,600,000
Pavement Repairs/Replacement	\$6,000	\$250,000	\$250,000			\$250,000	\$500,000
Estimated Total Capital Expenditures On This Page	\$276,000	\$200,000	\$200,000			\$718,550	\$1,174,550
Estimated Total Capital Expenditures For All Pages	\$276,000	\$200,000	\$200,000			\$718,550	\$1,174,550



Signature of Municipal Official

09-May-23
Date