



**REGULAR COUNCIL MEETING**  
**Minutes**  
**December 13<sup>th</sup>,2022**

A Regular Meeting of Council was held on Tuesday December 13<sup>th</sup>,2022 commencing at 6:00 PM. Village of Milo Office, 200 Centre Street Milo, AB

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**Attendance:** Mayor Scott Schroeder  
Deputy Mayor Dean Melnyk  
Councillor Patrick Wiens  
Wendy Hingley-CAO  
Colleen Deitz- Financial Assistant\* exits meeting @ 6:47pm\*

**1. CALL TO ORDER**

- Mayor Schroeder called the meeting to order at 6:03pm

**2. ACCEPTANCE OF AGENDA**

**RES.NO. 2022-12-13-156**

- Moved by Councillor Wiens to accept the agenda as presented

**CARRIED**

**3.SWEARING IN OF COUNCIL**

- The Chief Administrative Officer requested Councillor Schroeder and Councillor Melnyk raise their right hand and swear the oath of Chief Elected Officer also known as Mayor and Deputy Chief Elected Officer also known as Deputy Mayor and read aloud the Oath of Office. Each was asked to affix their signature to the Oath of Office pertaining to them and the Chief Administrative Officer witnessed each signature.

**4.DELEGATIONS:**

- NONE

**5. APPROVAL OF MINUTES**

**RES.NO. 2022-12-13-157**

- Mayor Schroeder moves to approve the minutes of the November 8<sup>th</sup>,2022

**CARRIED**

**6. STAFF REPORTS**

**RES.NO. 2022-12-13-158**

- Deputy Mayor Melnyk moves to accept staff reports as information

**CARRIED**

**\* Financial Assistant Colleen Deitz exits meeting @ 6:47pm\***



**7. CORRESPONDENCE**

**RES. NO. 2022-12-13-159**

- Councillor Wiens moves to accept correspondence as information

**CARRIED**

**8. COUNCIL REPORTS:**

**RES.NO. 2022-12-13-160**

- Mayor Schroeder moves to accept Council Reports as presented

**CARRIED**

**9. OLD BUSINESS**

**RES.NO. 2022-12-13-161**

- Councillor Wiens moves SECOND READING of BYLAW 436-22 Subdivision and Development Authority/ Municipal Planning Commission

**CARRIED**

**RES.NO. 2022-12-13-162**

- Councillor Wiens moves THIRD and FINAL READING of BYLAW 436-22 Subdivision and Development Authority/ Municipal Planning Commission

**CARRIED**

**RES.NO.2022-12-13-163**

- Mayor Schroeder moves SECOND READING of BYLAW 435-22 Rates and Fees Bylaw

**CARRIED**

**RES.NO.2022-12-13-164**

- Mayor Schroeder moves Administration to Amend Schedule "A" as discussed

**CARRIED**

**10. NEW BUSINESS**

**RES.NO.2022-12-13-165**

- Mayor Schroeder moves Administration to propose mil rate equal to County Contribution to the Fire Association

**CARRIED**

**RES.NO.2022-12-13-166**

- Deputy Mayor Melnyk approve Library Board Requisition as per 117 residents

**CARRIED**

**RES.NO.2022-12-13-167**

- Mayor Schroeder requests Administration forward Census Formal Investigation information to Vulcan and District Waste Commission

**CARRIED**

**RES.NO.2022-12-13-168**

- Deputy Mayor Melnyk moves Council to accept the 2023 Interim Operating Budget

**CARRIED**



**11. CLOSED SESSION:**

- None

**12. NEXT MEETING:**

**RES.NO.2022-12-13-169**

The next Regular meeting of Council to be held Tuesday, January 10<sup>th</sup>,2023 @ 6:00pm, at 200 Centre Street, Milo AB

**13. ADJOURNMENT:**

- Mayor Schroeder adjourned the meeting @7:56 pm

**CARRIED**

A handwritten signature in black ink, appearing to read "Scott", written over a horizontal line.

Scott Schroeder  
Mayor

A handwritten signature in black ink, appearing to read "Wendy", written over a horizontal line.

Wendy Hingley  
Chief Administrative Officer

**Village of Milo  
2023 Operating Budget**

Account	2022 Budget	2022 Actuals	2023 Budget
<b>REVENUE</b>			
<b>TAX REVENUE</b>			
300111, 300112, 300113, 300190			
<b>TOTAL TAX REVENUE</b>	<b>\$230,084</b>	<b>\$231,373</b>	<b>\$244,958</b>
<b>ADMINISTRATION SALES &amp; SERVICES</b>			
300510,300520, 300521, 300530, 300540			
Interest Penalties	\$7,380	\$5,009	\$5,000
312990, 341410, 300590			
Revenue - Own Sources	\$105,100	\$135,641	\$105,000
300600 Fortis Franchise Fee Revenues	\$25,000	\$23,627	\$25,000
300990 Revenue - Oil & Gas	\$90	\$232	\$200
341400 Water Billings	\$68,500	\$64,053	\$64,000
341405 Bulk Water	\$42,400	\$44,567	\$42,400
342400 Sewer / Stormwater Billing	\$14,598	\$14,936	\$14,500
343400 Garbage Fee	\$25,000	\$25,192	\$25,000
344700 Distribution/Admin Fee	\$8,200	\$8,350	\$8,300
<b>TOTAL ADMINISTRATION SALES &amp; SERVICES</b>	<b>\$296,268</b>	<b>\$321,606</b>	<b>\$289,400</b>
<b>POST OFFICE</b>			
300700 Inventory Sales	\$8,500	\$6,877	\$7,000
300701 Other Fees/Service	\$15,000	\$12,572	\$13,000
<b>TOTAL POST OFFICE</b>	<b>\$23,500</b>	<b>\$19,449</b>	<b>\$20,000</b>
<b>OPERATING GRANT REVENUE</b>			
Municipal Sustainability Initiative (MSI)			
332770 Operating	\$13,610	\$13,612	\$13,610
<b>TOTAL OPERATING GRANT REVENUE</b>	<b>\$13,610</b>	<b>\$13,612</b>	<b>\$13,610</b>
<b>OTHER INCOME</b>			
341415 Milo Water Co-op	\$3,000	\$4,002	\$4,000
312992 Donations	\$0	\$17,192	\$0
<b>TOTAL OTHER</b>	<b>\$3,000</b>	<b>\$21,195</b>	<b>\$4,000</b>
<b>TOTAL OTHER INCOME</b>	<b>\$336,378</b>	<b>\$375,862</b>	<b>\$327,010</b>

<b>TOTAL REVENUE</b>	<b>\$566,462</b>	<b>\$607,235</b>	<b>\$571,968</b>
<b>EXPENSES</b>			
412205, 474780, 443765 Memberships & Local Authorities and Vulcan & District Waste Commission	\$38,810	\$36,967	\$47,150
<b>TOTAL MEMBERSHIPS &amp; LOCAL AUTHORITY</b>	<b>\$38,810</b>	<b>\$36,967</b>	<b>\$47,150</b>
<b>REQUISITIONS</b>			
400745 Alberta School Fund Foundation	\$34,830	\$34,830	\$35,000
400759 Marquis Foundation (Seniors)	\$4,002	\$4,002	\$4,500
<b>TOTAL REQUISITIONS</b>	<b>\$38,832</b>	<b>\$38,832</b>	<b>\$39,500</b>
<b>UTILITIES/WTP</b>			
441100 Salary / Wage/Contracts	\$57,000	\$56,762	\$69,818
412116 Group Insurance	\$6,500	\$5,528	\$7,500
441300 Distribution	\$5,000	\$10	\$5,000
441500 Chemical	\$15,000	\$10,948	\$15,500
441501, 441200 Compliance Testing and freight	\$15,000	\$10,968	\$15,450
441503 Misc. Supplies	\$2,000	\$1,899	\$2,200
441505, 441502, 441514 WTP Equipment Repairs & Maintenance	\$9,000	\$5,200	\$9,000
443600 Garbage Pick Up Service	\$9,000	\$8,090	\$9,000
441760, 441831 Debenture Payment & Interest	\$14,000	\$13,616	\$14,000
<b>TOTAL UTILITIES</b>	<b>\$132,500</b>	<b>\$113,021</b>	<b>\$147,468</b>
<b>PUBLIC WORKS</b>			
432100 Salary / Wage	\$40,000	\$25,428	\$25,000
432110 McGregor Salary/Wage	\$20,000	\$20,499	\$22,000
432200 PW Contracts	\$2,000	\$1,974	\$2,000
432300 Equipment Repairs and Maintenance	\$5,500	\$4,621	\$5,500
432400 Fuel	\$2,000	\$1,117	\$2,500
432500 Public Works - Expenses	\$1,500	\$1,199	\$1,500
432501 Tools and Small Equipment	\$2,000	\$773	\$2,000
432503 Building	\$1,000	\$1,442	\$1,800
432506, 432695 PW-McGregor	\$20,000	\$7,574	\$10,000
432515 Sidewalks Repairs and Maintenance	\$3,500	\$1,028	\$2,500
432513 Bobcat Replacement Program	\$2,500		\$2,500

RV Campground - Materials and			
469500 Supplies	\$200	\$0	\$250
<b>TOTAL PUBLIC WORKS</b>	<b>\$100,200</b>	<b>\$65,656</b>	<b>\$77,550</b>
<b>POST OFFICE</b>			
400700 Equipment & Lease	\$1,320	\$3,726	\$1,500
400701/400703 Inventory Supplies/Supplies for resale	\$8,500	\$2,796	\$7,000
400702 Admin. Materials and Supplies	\$500	\$544	\$600
<b>TOTAL POST OFFICE</b>	<b>\$10,320</b>	<b>\$7,065</b>	<b>\$9,100</b>
<b>ADMINISTRATION</b>			
412100, 412150 Salaries, Wages Admin./Contract	\$81,500	\$81,471	\$81,500
412110 Meetings / Mileage	\$1,500	\$762	\$1,500
412115 Benefits	\$7,500	\$7,159	\$7,500
412125 Workers Compensation	\$3,000	\$1,449	\$3,200
412200 Contract Services General	\$20,000	\$17,755	\$21,000
412350 Utilities - all Village Property	\$70,000	\$45,742	\$60,000
472800 Bank Charges	\$550	\$641	\$750
412500, 412600 Admin Office expenses	\$5,000	\$5,353	\$6,000
412505 Materials / Supplies - Building	\$500	\$32,570	\$1,000
466200 Land Titles	\$150	\$20	\$150
<b>TOTAL ADMINISTRATION</b>	<b>\$189,700</b>	<b>\$192,922</b>	<b>\$182,600</b>
<b>LEGISLATIVE EXPENSES</b>			
411100 Council - Meeting per diem	\$3,500	\$750	\$6,000
411110 Mileage Legislative	\$1,500	\$253	\$1,500
411130 Council - other (Includes Renumeration)	\$900	\$967	\$900
411140 Council Elections	\$500	\$92	\$500
<b>TOTAL LEGISLATIVE EXPENSES</b>	<b>\$6,400</b>	<b>\$2,062</b>	<b>\$8,900</b>
<b>TRAINING &amp; DEVELOPMENT</b>			
Workshops/Training/ Special Projects			
411120, 412120 includes Council	\$6,500	\$6,362	\$10,000
412121 Emergency Management	\$5,000	\$0	\$5,000
<b>TOTAL TRAINING &amp; DEVELOPMENT</b>	<b>\$11,500</b>	<b>\$6,362</b>	<b>\$15,000</b>
<b>CONTRACT &amp; OTHER SERVICES</b>			

412204 Planning	\$3,500	\$3,482	\$3,500
412206 Legal	\$1,000	\$9,162	\$5,000
412202 Insurance	\$12,000	\$12,037	\$14,000
412203 Accounting	\$16,200	\$7,200	\$16,200
412201 Assessment	\$5,500	\$5,500	\$6,000
<b>TOTAL CONTRACT &amp; OTHER SERVICES</b>	<b>\$38,200</b>	<b>\$37,381</b>	<b>\$44,700</b>
Allowance for Doubtful Accounts	\$0	\$5,396	\$0
Transfer to reserves	\$0	\$0	\$0
<b>TOTAL OPERATING EXPENSES</b>	<b>\$566,462</b>	<b>\$500,268</b>	<b>\$571,968</b>
<b>Operating Surplus/Deficit</b>	<b>\$0</b>	<b>\$106,967</b>	<b>\$0</b>

2022-12-13-168

Resolution Number

  
Scott Schroeder - Mayor

December 13, 2022

Date

  
Wendy Hingley - CAO