



**REGULAR COUNCIL MEETING**  
**Minutes**  
**May 10<sup>th</sup>, 2022**

A Regular Meeting of Council was held on May 10<sup>th</sup>, 2022  
commencing at 6:00 PM. Village of Milo Office, 200 Centre Street Milo, AB

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**Attendance:** Mayor Scott Schroeder  
Deputy Mayor Dean Melnyk  
Councillor Patrick Wiens  
CAO- Wendy Hingley  
Financial Assistant-Colleen Deitz

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**1. CALL TO ORDER**

- Mayor Schroeder called the meeting to order at 6:02 pm

**2. ACCEPTANCE OF AGENDA**

**RES.NO. 2022-05-10-47**

- Moved by Mayor Schroeder to accept the agenda

**CARRIED**

**3. DELEGATIONS**

- none

**4. APPROVAL OF MINUTES**

**RES.NO. 2022-05-10-48**

- Moved by Mayor Schroeder to approve the minutes of the April 12<sup>th</sup>, 2022 Regular Meeting with correction to typo and minutes of April 29<sup>th</sup>, 2022 Special Meeting as presented

**CARRIED**

**5. STAFF REPORTS:**

**RES.NO. 2022-05-10-49**

- Mayor Schroeder moves to accept staff reports as information

**CARRIED**

**6. CORRESPONDENCE**

**RES. NO. 2022-05-10-50**

- Deputy Mayor Melnyk moves to accept correspondence as information

**CARRIED**

**7. COUNCIL REPORTS:**

**RES.NO. 2022-05-10-51**

- Deputy Mayor Melnyk moves to accept Council Reports as presented for information

**CARRIED**



**8. OLD BUSINESS**

- none

**9. NEW BUSINESS**

**RES.NO.2022-05-10-52**

- Mayor Schroeder moves to have Administration move Accounts Receivable Balance from Account # 07210 to tax roll # 153

**CARRIED**

**RES.NO.2022-05-10-53**

- Mayor Schroeder moves to have Administration to write off Accounts Receivable Accounts # 067245 and # 067415 totalling \$5708.48

**CARRIED**

**RES.NO.2022-05-10-54**

- Councillor Wiens moves Administration to compose 2022 Budget based on Scenario 1

**CARRIED**

**RES.NO.2022-05-10-55**

- Mayor Schroeder moves administration to write up the 2022 Tax Rate Bylaw using Tax Scenario 1 rates

**CARRIED**

**RES.NO.2022-05-10-56**

- Deputy Mayor Melnyk moves Administration to distribute 2022 Tax Notices/Assessments to Rate Payors June 1,2022

**10. CLOSED SESSION:**

- Mayor Schroeder moves the Meeting into closed Session @ 7:28 pm as per Section 24 of the Freedom of Information and Protection of Privacy Act.
- Mayor Schroeder moves the Meeting back into Regular Session @ 7:30 pm

**11. NEXT MEETING:**

- Next Regular meeting of Council will be held Tuesday, June 14<sup>th</sup>,2022 at 6:00 pm, at 200 Centre Street, Milo AB

**12. ADJOURNMENT:**

- Mayor Schroeder adjourned the meeting @7:36pm

A handwritten signature in black ink, appearing to read "Scott Schroeder", written over a horizontal line.

Scott Schroeder  
Mayor

A handwritten signature in black ink, appearing to read "Wendy Hingley", written over a horizontal line.

Wendy Hingley  
Chief Administrative Officer

**Village Milo  
2022 Operating Budget**

Account	2021 Budget	2021 Actuals	2022 Budget	Variance Notes
<b>REVENUE</b>				
<b>TAX REVENUE</b>				
300111, 300112,	\$227,805	\$229,523	\$230,084	Needed to achieve a balanced budget, no increase but no allowance for capital
300113, 300190				
<b>TOTAL TAX REVENUE</b>				
<b>ADMINISTRATION SALES &amp; SERVICES</b>				
300510,300520,	\$5,480	\$8,452	\$7,380	
300521, 300530,	\$103,580	\$111,161	\$105,100	has \$79000 (McGregor Contract)
300540	\$24,000	\$28,902	\$25,000	
312990, 341410	\$45	\$95	\$90	
300600 Fortis Franchise Fee Revenues	\$66,205	\$69,116	\$68,500	
300990 Revenue - Oil & Gas	\$40,000	\$43,838	\$42,400	
341400 Water Billings	\$14,000	\$14,917	\$14,598	
341405 Bulk Water	\$25,000	\$25,462	\$25,000	
342400 Sewer / Stormwater Billing	\$8,200	\$8,339	\$8,200	
343400 Garbage Fee				
344700 Distribution/Admin Fee				
<b>TOTAL ADMINISTRATION SALES &amp; SERVICES</b>	<b>\$286,510</b>	<b>\$310,282</b>	<b>\$296,268</b>	
<b>POST OFFICE</b>				
300700 Inventory Sales	\$7,800	\$8,616	\$8,500	
300701 Other Fees/Service	\$12,500	\$15,980	\$15,000	
300702 Operating Subsidy	\$0	\$0	\$0	
<b>TOTAL POST OFFICE</b>	<b>\$20,300</b>	<b>\$24,596</b>	<b>\$23,500</b>	

**OPERATING GRANT REVENUE**

332770 Operating  
Municipal Sustainability Initiative (MSI)

**TOTAL OPERATING GRANT REVENUE**

341415 Milo Water Co-op  
**OTHER INCOME**

**TOTAL OTHER INCOME**

**TOTAL REVENUE**

**EXPENSES**

412205 474780 Memberships & Local Authorities

443765 Vulcan & District Waste Commission  
**TOTAL MEMBERSHIPS & LOCAL AUTHORITY**

**REQUISITIONS**

400745 Alberta School Fund Foundation  
400759 Marquis Foundation (Seniors)

\$13,612	\$13,612	\$13,610
\$13,612	\$13,612	\$13,610
\$2,000	\$4,232	\$3,000
\$322,422	\$352,722	\$336,378
\$550,227	\$582,245	\$566,462
\$17,500	\$14,665	\$20,130
\$17,550	\$17,543	\$18,680
\$35,050	\$32,208	\$38,810
\$31,750	\$34,830	\$34,830
\$4,098	\$4,098	\$4,002

Includes Fire, Police, Library & FCSS, Chinook Arch, Southgrow, 911, Rec Board, AUMA

TOTAL REQUISITIONS		\$35,848	\$38,928	\$38,832
<b>UTILITIES</b>				
441100 Salary / Wage/Contracts		\$57,000	\$50,400	\$57,000
441300 Distribution		\$9,000	\$204	\$5,000
441500 Chemical		\$12,000	\$12,674	\$15,000 cost increases
441501, 441200 Compliance Testing and freight		\$13,500	\$14,135	\$15,000 cost increases
441503 Misc. Supplies		\$1,000	\$1,643	\$2,000 cost increases
WTP Equipment Repairs &				
441505, 441502 Maintenance		\$8,000	\$7,398	\$9,000
443600 Garbage Pick Up Service		\$7,200	\$8,728	\$9,000 Hobart for Lake McGregor
441760, 441831 Debenture Payment & Interest		\$14,000	\$18,950	\$14,000
641620 ACP Grant		\$7,059		
<b>TOTAL UTILITIES</b>		<b>\$128,759</b>	<b>\$114,132</b>	<b>\$126,000</b>
<b>PUBLIC WORKS</b>				
432100 Salary / Wage		\$31,200	\$23,271	\$40,000
432110 McGregor Salary/Wage				\$20,000
432200 PW Contracts		\$3,000	\$28,373	\$2,000 Sidewalk cleaning, recycling, snow removal etc
432300 Equipment Repairs and Maintenance		\$5,500	\$4,596	\$5,500
432400 Fuel		\$2,000	\$1,262	\$2,000
432500 Public Works - Expenses		\$1,500	\$1,758	\$1,500
432501 Tools and Small Equipment		\$2,000	\$783	\$2,000
432503 Building		\$500	\$718	\$1,000
432506, 432695 PW-McGregor		\$59,000	\$24,453	\$20,000
432515 Sidewalks Repairs and Maintenance		\$3,500	\$1,447	\$3,500
432513 Bobcat Replacement Program		\$2,500		\$2,500

RV Campground - Materials and Supplies	\$200	\$0	\$200	
<b>TOTAL PUBLIC WORKS</b>	<b>\$110,900</b>	<b>\$86,661</b>	<b>\$100,200</b>	
<b>POST OFFICE</b>				
400700 Equipment & Lease	\$1,200	\$1,323	\$1,320	
400701/400703 Inventory Supplies/Supplies for resale	\$8,000	\$6,263	\$8,500	
400702 Admin. Materials and Supplies	\$650	\$141	\$500	
<b>TOTAL POST OFFICE</b>	<b>\$9,850</b>	<b>\$7,727</b>	<b>\$10,320</b>	
<b>TRAINING &amp; DEVELOPMENT</b>				
412120 Workshops/Training/ Special Projects	\$8,000	\$2,155	\$5,000	All Staff
412121 Emergency Management	\$1,250	\$212	\$5,000	
<b>TOTAL TRAINING &amp; DEVELOPMENT</b>	<b>\$9,250</b>	<b>\$2,367</b>	<b>\$10,000</b>	
<b>ADMINISTRATION</b>				
412100, 412150 Salaries, Wages Admin./Contract	\$73,120	\$72,347	\$81,500	Includes Office and Post Office
412110 Meetings / Mileage	\$1,500	\$503	\$1,500	
412115 Benefits	\$5,000	\$6,880	\$7,500	CPP, EI
412116 Group Insurance	\$8,000	\$5,983	\$6,500	Blue Cross med
412125 Workers Compensation	\$3,000	\$1,230	\$3,000	Different calculations due to covid
412200 Contract Services General	\$15,000	\$26,435	\$20,000	Munisoft, Nuvei, Web Site, etc
412350 Utilities - all Village Property	\$40,000	\$46,937	\$70,000	
472800 Bank Charges	\$550	\$532	\$550	
412500 Admin Office expenses	\$4,000	\$9,506	\$5,000	Office equipment R&M, supplies, postage etc,
412505 Materials / Supplies - Building	\$1,500	-\$190	\$500	includes computers for office
466200 Land Titles	\$150	\$61	\$150	
<b>TOTAL ADMINISTRATION</b>	<b>\$151,820</b>	<b>\$170,224</b>	<b>\$196,200</b>	

**LEGISLATIVE EXPENSES**

411100 Council - Meeting per diem  
 411120 Council Training  
 411110 Mileage Legislative  
 411130 Council - other  
 411140 Council Elections

**TOTAL LEGISLATIVE EXPENSES  
 CONTRACT & OTHER SERVICES**

412204 Planning  
 412206 Legal  
 412202 Insurance  
 412203 Accounting  
 412201 Assessment

**TOTAL CONTRACT & OTHER SERVICES**

Allowance for Doubtful Accounts  
 Transfer to reserves

**TOTAL OPERATING EXPENSES**

Operating Surplus/Deficit

\$3,500	\$2,850	\$3,500
\$3,500	\$1,125	\$1,500
\$1,000	\$950	\$1,500
\$1,000	\$482	\$900
\$1,500	\$1,229	\$500
<b>\$10,500</b>	<b>\$6,636</b>	<b>\$7,900</b>
\$3,500	\$3,459	\$3,500
\$1,000	\$0	\$1,000
\$12,000	\$11,240	\$12,000
\$11,250	\$16,200	\$16,200
\$5,500	\$5,253	\$5,500
<b>\$33,250</b>	<b>\$36,152</b>	<b>\$38,200</b>
\$0	\$473	\$0
\$25,000	\$25,000	\$0
<b>\$550,227</b>	<b>\$520,507</b>	<b>\$566,462</b>
<b>\$0</b>	<b>\$61,738</b>	<b>\$0</b>

RES.NO. 2022-05-2022-05-17-58

Date May 17, 2022



Scott Schroeder - Mayor



Wendy Hingley - CAO

